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Approved For Release 2002/05/01 : CIA-RDP80-00773A000100020013-6

8 October 1976

MEMORANDUM FOR: Acting Deputy Director for Administration  
FROM : F. W. M. Janney  
Director of Personnel  
SUBJECT : Office of Personnel Report --  
Week Ending 8 October 1976

1. New Amendments to CIARDS: Subject, of course, to the President's approval of the legislation, we will mail a letter to CIARDS annuitants describing the new CIARDS amendments of interest to annuitants and surviving spouses. The master letters have been prepared; one, which must include the number of the public law and date of enactment, is being held for that information; another was handcarried to Printing Services Division on 6 October. Printing Services is ready to do the printing on a priority basis.

2. Alumni Day: There were 1,222 invitations to Alumni Day mailed to Agency retirees. Of the 943 responses, 360 indicated that they planned to attend. Of the 236 who registered on 2 October, 19 came from residences outside of the local area: one from California; two from Texas; one from Ohio; six from Florida; one from New Hampshire; one from Massachusetts; one from North Carolina, four from Pennsylvania; and two from West Virginia. The "local area" was defined as D. C., Virginia and Maryland.

3. Recruitment Meeting: Mr. Paul Gehring, a Personnel Officer of the Department of Labor, met with the Chief and Deputy Chief of Recruitment on 6 October to discuss CIA recruitment. Mr. Gehring is making a broad study of recruiting practices for the Department. Of particular interest was our centralization of recruitment and the control and direction we can exercise over individual field recruiters as well as our flexibility in being able to select the campuses on which we choose to recruit. He explained that the Department of Labor is constrained in its effort to recruit and is obliged to accept only those candidates who have qualified on the PACE test.

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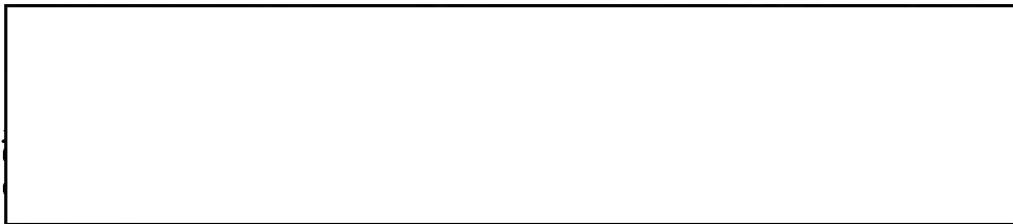
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4. 1977 Summer Intern Program: As of this date, we have received 80 requirements for the 1977 Summer Intern Program. Fifteen of these requirements are from the DDS&T, six from OTR, two from OMS, two from OGC, one from OLC, and the remainder from the DDI.

5. Notices: We forwarded to Regulations Control Branch proposed Headquarters and Field Notices advising of the amendment to Foreign Transfer Allowance providing a subsistence expense portion for period prior to departing the United States.

6. Rehired Annuitants: The following rehired annuitant cases were approved for the Directorate of Administration:

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7. Travel Seminar: Mr. [redacted] of Central Processing Branch attended the Government Services Administration Travel Seminar in Denver, Colorado, during the week of 27 September to 1 October. The course consisted of a basic review of Federal Travel Regulations. Mr. [redacted] reports that the course was well presented and very worthwhile.

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8. Health Insurance Premiums: The Civil Service Commission has released information concerning health insurance premiums for 1977 under the Federal Employees Health Benefits Program. Changes and new rates for some of the more prominent plans in this Agency are attached. Both the Agency's Association Benefit Plan and the Government-wide Indemnity Benefit Plan (Aetna) will have a decrease in their cost to the employee. Other plans are requiring a premium increase.

Coming Events:

1. We plan to complete the drafting of a memorandum to the DCI summarizing the Employee Attitude Survey.

2. The monthly Personnel Officers' Meeting will be held in the auditorium at 1030 hours on 13 October. Included in the program is a movie on alcohol.

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3. Mr. [ ] and Mrs. [ ] of Personal Affairs Branch, accompanied by a representative from the Office of Finance, will attend a meeting on 26 October at the Employment Security Building, District Unemployment Compensation Board. Among the subjects to be discussed are general provisions of unemployment compensation for Federal employees and the recently revised Federal regulations and instructions to Federal agencies covering the program.

4. Work will continue on designating positions exempt or non-exempt under the overtime provisions of FLSA.

5. Recruiter [ ] has accepted an invitation to participate on a panel before the Economics Club at Texas A&M University on the evening of 13 October. Other panel members will be from Shell Oil and the First National Bank of Houston. The three panel members will portray job opportunities in the world of work for economics majors. Mr. [ ] 25X1A will discuss economic analysis in CIA. Remarks will largely cover the work of OER.

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[ ]  
F. W. M. Janney

Att

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Changes in biweekly cost to employees for health benefits coverage (high option) under the following plans:

Group Health Association of D. C.

Self	increased by \$.99 to \$10.62
Self & Family	increased by \$2.40 to \$27.37

University Affiliated Health Plans, Inc.

Self	increased by \$3.03 to \$8.01
Self & Family	increased by \$7.79 to \$25.16

Blue Cross/Blue Shield

Self	increased by \$.73 to \$9.50
Self & Family	increased by \$1.51 to \$21.52

AFSPA (Foreign Service)

Self	increased by \$.18 to \$3.02
Self & Family	increased by \$.91 to \$14.86

Association Benefit Plan

Self	decreased by \$.18 to \$3.20
Self & Family	decreased by \$1.46 to \$12.09

Aetna

Self	decreased by \$.53 to \$6.18
Self & Family	decreased by \$3.38 to \$11.95